



**Church of God in Christ Incorporated
International Funds Committee**

Procedure for Requesting Funds

Please read the following information carefully.

Requirements for Eligible Applications

- Eligible churches international churches in good standing as verified by the COGIC World Missions office of the Church of God in Christ, Inc.
- Effective November 15, 2021, requests for funds were established into two categories: Grants and Stipends.
 - *Grants: One-time payments for a specific jurisdiction, for one or more projects*
 - *Stipends: Recurring, quarterly payments*
- Request for funds requires a completed application. There are two options:
1) **Grant Application for Projects** or the 2) **Stipend Application for Ministry Support**.
- The request must be in line with the following seven pillars:
 - Clinics/Medical - Providing supplies, staffing support for a medical facility
 - Schools/Orphanages - Providing supplies, repairs and equipment for schools and/orphanages
 - Church Construction, Repairs, Maintenance - To support new or existing projects of church buildings
 - Economic Development, Agriculture - To support development of land to enable leveraging natural resources and self-sufficiency
 - Fresh Water (Wells), Food Distribution - To provide clean, safe drinking water and food for rural communities
 - Kingdom Leadership Development/Education - To provide training opportunities for capacity building and enhancement of ministry teams
 - Ministry Enabling Equipment - To provide equipment for services and outreach inside or outside of the church (such as speakers/PA systems, microphones, bullhorns, etc.)
- No part of this Grant or Stipend may be used for purposes other than the original description of the request.
- This form must be signed by the Bishop, Director or Supervisor of the requesting country.

Instructions for Completing Applications

- All church and church related properties are to be in the name of the **Church of God in Christ, Inc.** in compliance with the laws/regulation of the requestor's country.
- Please list all sources of income from the local church or jurisdiction that is making the request. For example, income from the members, US contacts such as churches, pastors, individuals), mission department stipend, etc., to support self-help efforts.
- Please explain in detail how the project is to sustain itself once it is completed. If additional financial support will be needed for sustenance, then include a detailed budget with information about the sources of income.
- For construction projects: Attach a copy of the contractor's actual itemized costs, the plans, and a copy of the deed for the property. Photographs may be included.
- A copy of the government approval for the requested project must be included with the Grant applications (if and where applicable)
- The request may require a site visit from a member of the World Missions Department which may extend the time for approval of the application.
- All contact information must be made available should the committee have questions about the request.

Process to Submit Applications

- Stipends are not auto-renewed and applications must be re-submitted every 2 years. Stipend applications must be submitted by **February 28, 2024** to be considered for the upcoming fiscal year. Otherwise, requests may be considered for the following fiscal year unless there are unclaimed funds in the current budget.

- Grant applications can be submitted at any time, but if the requests are greater than \$5,000 USD, they must be submitted by **March 31, 2024**. Otherwise, requests may be considered for the following fiscal year unless there are unclaimed funds in the current budget.
- Applications must be submitted electronically to: MissionsFundingRequests@cogic.org.

Award Notifications

- The contact person on the Stipend application will be notified of the final decision in writing by **March 31, 2024**.
- The contact person on the Grant application will be notified of the final decision in writing within 45 days of receipt of the application.
 - **Grant applications for Emergency Relief, needing immediate attention should be sent to COGIC Disaster Relief.**
- All questions regarding this process may be directed to MissionsFundingRequests@cogic.org.